

WELLINGTON (SOM.) BOWLING CLUB

**Minutes of the Executive Committee Meeting held on
Friday 1 May 2020**

ACTION

Role	Name	Initials	Role	Name	Initials
President	Gill Groves	GG	Admin Co-ordinator	Henry Richbell	HR
Chair	Janet Moore	JM	Bowls Co-ordinator	Eddie Dilley	ED
Treasurer	Tony Gibson	TG	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Brian Wombwell	BW

The meeting opened at 9.30am

1 Apologies: None

2 Minutes of Previous meeting

The minutes were accepted as a true record authorised by the Chair and signed by the Admin Co-ordinator.

3 Matters arising from the previous minutes (not included elsewhere on the agenda).

There were no matters arising.

4. Chair's Report Janet Moore

This will be a short report as the Club has remained closed since our last Executive Committee Meeting due to the Coronavirus lockdown. I would like to thank Henry Richbell, Chris Williams and Tony Gibson for their work with the membership forms and payments for this year's membership, made more difficult by the current lockdown situation. I would also like to take the opportunity to thank Tony Woollard and the Green Staff for ensuring the Clubhouse and Green will be ready when the Government and Bowls England advise that we can resume some form of activity at the Club. I know that this is a difficult time for all of us but hope that we can look forward to better times.

5. Admin Co-ordinators Report Henry Richbell

a) Membership - As expected things, other than membership, have been very quiet but below are the current membership numbers of those who have either paid in full or have paid the retainer whilst we are in lockdown.

Gents Full	
(Includes 2 Junior/1 Life)	75
Ladies Full	
(Includes 1 Life)	42
Gents Social	4
Ladies Social	
(Includes 1 Life)	13

CW/HR

At this stage we have not worried about indoor memberships as the majority are not due until September.

For those that have not yet paid anything, I have been chasing and 7 members have said they will not be renewing for the outdoor season although 5 are transferring to

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<p>indoor membership and 1 to social. There are a few that I have not been able to contact but will try again after the May 1st renewal date.</p> <p>b) Welfare Officer Since I have taken on the role of welfare officer, we have had a couple of past members died, which a card was sent from the club. One of our members has lost their son so a card was sent to them.</p> <p>I have only been at the club for a short time and only lived in Somerset for the last 4 years, so don't know many past members. I would like to say thank you to those members that have informed me when past members have sadly passed away. I am mindful that with the club being closed due to this coronavirus that members are at home. I know some members are keeping in touch with each other and others entertaining us via social media with exercises and sending jokes out.</p> <p>I would like to say Thank you to everybody that is helping the rest of us keep our spirits up.</p> <p>On another note when the club finely open is it possible that we can have a signing in book so anybody that comes into the club has to sign in and out. This would help that if we have a case of the virus, we can then contact those members that were in the club at the same time, so if they need to can isolate them self.</p> <p>c) Chris Williams asked if it would be possible for an article to be place in Welly Weekly giving a general update on the club so that the club is kept in the public eye. It was agreed that Chris could write one and submit to HR/JM for approval before sending to Di Dagg for forwarding to the paper.</p>	HR
<p>6 Bowls Co-ordinator Ed Dilley No report as there is no bowls activity at this time</p>	
<p>7 Asset Co-ordinator Tony Woollard</p> <p>a) Estates Officer this position has still not been filled.</p> <p>b) Tony Nothing major to report. The decorating of the newly plastered corridor is on hold due to difficulties obtaining paint etc. the normal sellers of paint do not class it as an "essential item" at the moment. The lights in the corridor have been re-connected, but I have not been able to get hold of a new emergency light for above the exit door from the main room. There are a few other minor jobs to be done, but nothing major. Work has started on treating the benches, thanks to "Phil Brigdon" and that should be completed in the next week or so. The grass around the shelters has been cut by "Ernie Windsor" and is looking good. I have discussed with "Ernie" the monthly testing of the lighting and fire alarms and I am doing this at present so that the number of people needing to enter the clubhouse is limited. The cleaning is going ahead as planned and the building is being kept in good order. I have received a couple of reports from "Diane Troake" that people have been in the building and left things "not as they should be" which, in one case, meant that the front door was not locked. This is being monitored as much as we can, but I would suggest a "visitors" book by the alarm panel so that we can know who has been in during these difficult times. This could be useful if anyone needs to trace likely contacts!</p> <p>The green is looking very good and our grounds staff are doing a wonderful job (green keepers report below) and their efforts are appreciated.</p> <p>It would appear that we will have a window of time between being able to obtain materials to complete the corridor etc. before we will be opening the club for normal use.</p> <p>c) It was suggested that we have a signing in book which any person entering the club must complete. Brian offered to produce something which would be placed just inside the door.</p> <p>d) We have now been able to source paint from Perry's so will shortly be able to complete the entrance hall.</p>	HR/JM

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As you can see most of the stock is still OK, Derek has highlighted the stock that needs to be either sold at cost or given away.

I have purchased 12 diet cokes and paid £6.00 into the club through online banking, maybe this is a way of selling the rest of the stock coming up to BB date, if we email members they could email back with what they want it could be put into bags with their name on to collect at certain times of the day they could then pay on line, just a suggestion to talk about maybe.

The Boxes of Crisps we could get someone to take to one of the care homes I am sure they could use them, my daughter works at See-ability Drakes Park, they would love them.

Depending on how long we are locked in for now we will have to visit this again in the near future.

9. Matters Requiring Attention May/June

Nothing as the club is closed.

10 Any other Business

- a)** Tony advised the cost for the front door is approximately £2.5k
- b)** The subject of grants was raised and they will be looked into (post meeting note – Brian has found some possibilities which will be followed up)
- c)** Janet asked about the Health and Safety review. Henry will look into it and report back.
- d)** Tony was asked to look into local grants following a telephone call from a local councillor. (post meeting note: as we do not pay business rates we cannot get anything.)
- e)** We await further information from the Government and Bowls England concerning when and how the lockdown will be eased and how it will affect us. Once known a special Exec will be called if necessary

11) Applications for Membership

There are no applications for new membership this month.

15 Items not on the Agenda

No additional items

The meeting closed at 10.35am

Date of Next meeting: Friday 5 June 2020 at 09.30am

Signed:Janet Moore (Chairman)

Date:2020.

HR

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