

# Minutes of the Executive Committee Meeting held on Friday 11<sup>th</sup> November 2022 at the Clubhouse.

The meeting opened at 9.30am

## 1. Members

Role	Name	Initials	Role	Name	Initials
President	Paul Kelly	PK	Admin Co-ordinator	Henry Richbell	HR
Chair	Janet Moore	JM	Bowls Co-ordinator	Eddie Dilley	ED
Treasurer	Derrick Alford	DA	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Brian Wombwell	BW

2. Apologies: Paul Kelly

## 3. Minutes of Previous meeting

The minutes of the meeting held on Friday 7<sup>th</sup> October were accepted as a true record.

4. Matters arising from previous minutes (not included elsewhere on the agenda).

There were no arisings.

## 5. Chairperson's Report Janet Moore

This is my final report as Chairperson and is a very brief report. It is good to see that our Indoor Season is progressing well and that there were sufficient Ladies for the Singles Competition to go ahead this year. Hopefully the remainder of the season will go ahead fully this year.

It was disappointing that the Halloween disco was not better supported but those who attended enjoyed the evening. Thank you to all who put so much effort into these evenings. I hope that the events that have been planned will receive more support.

Finally, without the Executive Committee and all those who give so much of their time for the benefit of the Club, a big thank you. Without you our Club volunteers we would not be the Club that we are so proud of.

## 6. Janet Moore as acting Admin Co-ordinator

- a) Admin applications for new members approved at the last meeting have been completed and all playing members paid for the appropriate membership. The Social members have informed me that they did not wish to complete their membership.
- b) Nomination forms for Executive Members and Captains have been posted on the noticeboard and will remain until Monday 17<sup>th</sup> October. Any motions for consideration at the AGM need to be submitted by 17<sup>th</sup> October. We also require reports from current Executive members and Captains for inclusion with AGM papers.
- c) All the AGM papers have been circulated to members by email and hard copies to those not on email. I have not received any comments on the papers or the accounts to date. I had asked that any questions on the accounts were submitted in writing so that Derrick could give a full answer to any questions. I would like to thank all who were in a position to submit their reports so that they could be circulated. I appreciate Tony's had some ongoing issues to be sorted

## **7. Bowls Coordinator Ed Dilley**

- a) The Indoor Rink is busy with Indoor League Matches, Roll Ups and now the Competitions have started.
- b) I am concerned that we have not yet found a Club Captain for next year's outdoor season. I am willing to assist someone if they would take on this role and if you would like to speak to me about the responsibilities, please give me a ring or see me down at the club. If we do not find a Captain, I would like to suggest that we appoint a captain for each individual League Team.
- c) Graham Brown has said he is willing to take over the Bowls Coordinators role.
- d) New member Mark Bond is being coached by Martin Speakman.
- e) Can we please have the heating on for the Crafters?

## **8. Asset Co-ordinator Tony Woollard**

- a) Alarms serviced earlier this month and all ok bar advice to fit emergency light outside the double doors. This is in hand to be done as soon as practicable.
- b) Replacements for catering equipment still to be investigated.
- c) Some decorating and other small jobs to be tackled after AGM.
- d) Having spoken to the cleaner a schedule for the cleaning is being trialled. Some areas have been identified where actions by members creating unnecessary additional work.
- e) A new contract for supply of gas has been negotiated. Due to circumstances beyond our control the new contract is considerably more expensive but the government grant for small businesses will keep the price lower until March 31<sup>st</sup> next year.
- f) While negotiating the new gas contract it became obvious that our gas consumption is far higher than it could be. I will be investigating ways to bring the consumption down to a more sensible level.
- g) Our internet provider, "John Lewis", is changing to "Plusnet" and we will be getting a new e-mail address when the changeover happens. This may give us the opportunity to get a faster internet speed.

## **9. Functions Co-ordinator Steve Lovell**

- a) The social committee have had a couple of meetings in the last month to go over the up-and-coming events and past events.
- b) We tried to hold a karaoke evening but with only 9 names down which included the people running the event we had to cancel. Unfortunately, this cost the club £50 cancelation fee.
- c) We then held Halloween evening 2 weeks ago and, unfortunately, this also made a loss. After the cost of the disco and the food there was a loss of around £15. I know it's not a great lot of money, and we made a few pounds on the bar, the cost of the utilities has probably eaten all that up now. Again, we only had 26 people at this event out of around 140 members or so, this is not a very good turnout. We put these events on for club members not just for the sake of doing it, if club members do not support these events, then we will not be doing many more.
- d) Members must realise that the acts and other events are booked almost a year in advance. If we do not book them a year before, they will not be available. We also have to pay non-returnable deposits at the time of booking.
- e) We have several events in the very near future so please put your names down to come to these also bring your friends and family they can be signed in when you come into the hall. All the posters are up asking for names.
- f) If you know of anyone wishing to join the social committee, ask them to see myself or Janet Moore.
- g) Our Christmas Party could very well be cancelled at the moment we have ten names down there is a cut-off date 18<sup>th</sup> November and we need at least 40 names down. If we leave it any longer then, if we cancel its starting to cost us money, and there will be no point in putting the Xmas decorations up or even buying a tree.

## **10 Greenkeepers Report Paul Kelly**

The Green has recovered well from the drought and has had all the necessary winter treatments. It appears to be in excellent condition.

## **12 Any other business**

- a) The cups and shields need to be got ready and sent for engraving
- b) Janet confirmed that all preparations for the AGM have been completed.
- c) The Committee Approved and discussed the Motions to be put before the AGM.
  - i. That Clive Manning is to amend the Constitution to bring it up to date.
  - ii. Indoor Only members to be allowed to vote at the AGM but only on matters concerning the Indoor Rink.
  - iii. Members who have posts which require a considerable time and effort such as regular Kitchen Staff and Green Keepers should have a reduction of £20 in their Outdoor subscription.
  - iv. The Amy Stanton Cup Competition should be changed back to its original intended purpose which was a Mixed Pairs Competition.

**13. Applications for Membership** - Several applications have been received and accepted.

## **14. Reserved Business**

- a) Treasurers Report
- b) Safeguarding Officer

The meeting closed at 11.15am

**Date of Next meeting: Friday 9<sup>th</sup> December 2022 at The Clubhouse.**

Signed: ..... Janet Moore (Chairperson)      Date: ..... 2022