



# MINUTES OF THE EXTRAORDINARY GENERAL MEETING Held on Monday 7.00pm – 24 February 2020

## Reason for the Meeting

**The Executive and General Committee proposed a new Management Structure for the Club and seek the agreement from Members on this proposal.**

Apologies - Liz May, Sally Williams, Eileen Stewart, Ian Stewart, Carol Connor, Yvonne Abbot

**1** Our Chair Janet Moore gave an introduction as follows:

Good evening ladies and gentlemen. Thank you for attending this very important meeting for the club.

I hope you have had the opportunity to look at the proposals that your Executive and General Committees are recommending and you have had the opportunity to look at the questions and answers posted on the website and on the noticeboard.

On behalf of the Executive and General Committees I would like to thank Jay for his work on these proposals. I'd also like to thank Brian for agreeing to minute the meeting. Thanks also to Dave and Di for agreeing to hand out voting slips to members.

I would ask that you think very carefully about these proposals that your Executive and General Committees recommend to you as there are no alternative proposals on the table. These proposals set out how to share the heavy workload of the Club Secretary in a structured way.

Before I hand over to Jay can I please ask that you allow Jay to present the proposals to you and after the presentation you will have the opportunity to ask questions.

**2** Jay Merrell then gave a presentation of the proposed new Management Structure and explained why the proposals were being put to members.

Preparation by Jay before this meeting.

a) Full details of the proposal have been circulated to members by email and posted on the Notice Board so all members have had the opportunity to acquaint themselves with the details.

b) Questions were invited prior to the meeting and these were all collated with respective answers and again sent out by email and a copy posted on the notice board.

**3** Questions, answers and comments from the floor.

a) John Cherry - The whole criteria for running sports clubs is becoming very complex. We now have to deal with all sorts of legislation covering things like Health and Safety, Fire Safety etc etc. and this has added to the workload on top of the increased membership. The question is how do we get more members to volunteer to fill the proposed extra posts. *Answer - We have to do something and the proposal is a start. The main areas of responsibility are covered and we will now have to recruit members for the remainder. The new structure is meant to spread the load so that no one is being overburdened and we maintain a system of good management.*

b) Mike Connor - commented that the Think Tank had done a good job over the past few years and asked that it should not be disbanded.

*Answer - The four Managers will be running their own committees which will be much more focussed on improving their particular areas of responsibility.*

c) Dianna Dagg - The problems the club has are easy to see and understand. There is no doubt that the workload has increased significantly and suggested to members that we give it a try.

d) Richard Whiting - Are we creating a bureaucracy ?

*Answer - We are separating the four main areas of activity with each area having a manager. The manager and the members in that sector will carry out all the duties and resolve the problems arising. Any difficult problems or financial matters are referred to the Executive Committee. The idea is that we establish clear lines of communication and areas of responsibility.*

e) Richard Fox - Richard explained that he had a great deal of experience of dealing with problems of organisation in Hospitals. Having carefully looked at the proposals he thinks we are on the right track and should approve the proposal.

f) Brian Wombwell - members should be aware that not only has the membership increased substantially - the turnover has also risen in the last four years from about £30,000 to around £80,000. This has obviously increased the workload of the various officers for example the Treasurer, the Secretary, Membership Secretary, Bar Staff, Catering Staff, Fixture Secretary etc. I resigned from the Secretary Post due to the workload and now Clive Manning has done the same. Due to fact that everyone has been so busy all the miscellaneous day to day problems that occur are passed to the Secretary to resolve which is ridiculous. It should not be the job of the Secretary to deal with Fire Alarms, Health and Safety, Heating problems and the like.

The proposed new system would put our club on a business footing by creating departments with lines of communication and defined responsibilities.

Our club is not owned by the Local Authority with paid members of staff. This club is owned by the members and most members are capable of doing something to help with the running of the club.

I emphasize that the proposed system is not cast in stone. It will evolve over the next couple of years as we adapt and find easier ways of doing things. I urge everyone to vote for the proposal.

#### **4 Vote Janet formerly put the proposal to a members Vote**

All of the members voted in favour of adopting the new Management Structure with one person abstaining.

#### **5 Actions required**

The new Management Structure to be adopted and put into practice as soon as possible.

The following members were elected as Section Managers although these titles may possibly change in the future:

|                   |                |
|-------------------|----------------|
| Admin Manager     | Henry Richbell |
| Bowls Manager     | Eddie Dilley   |
| Asset Manager     | Tony Woolard   |
| Functions Manager | Steve Lovell   |

The membership also voted in favour of the Executive Committee makes the necessary amendments to the Club Constitution in respect of the New Management Structure.

#### **6 The meeting was closed at 20.05pm**