

WELLINGTON (SOM.) BOWLING CLUB

**Minutes of the Executive Committee Meeting held on
Friday 5th June 2020**

ACTION

1 Members

Role	Name	Initials	Role	Name	Initials
President	Gill Groves	GG	Admin Co-ordinator	Henry Richbell	HR
Chair	Janet Moore	JM	Bowls Co-ordinator	Eddie Dilley	ED
Treasurer	Tony Gibson	TG	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Brian Wombwell	BW

The meeting opened at 9.30am

2 Apologies: None

3 Minutes of Previous meeting

The minutes of the Zoom Meetings on 1st May, 18th May and 23rd May were accepted as a true record authorised by the Chair and signed by the Admin Co-ordinator.

4 Matters arising from the previous minutes (not included elsewhere on the agenda).

There were no matters arising.

5. Chair's Report Janet Moore

My report is very brief today. I would like to thank members of the Executive for attending the extra committee meetings and for their work on getting the Green ready to open on 6th June. I would also like to thank Chris, Henry and Tony G for their work on getting members to pay their remaining £65 and compiling the up to date members lists. It is certainly a good result in the current situation to see so many members paying their full membership fee.

As I have said before we will need to look at the Constitution and bring forward measures for our members to vote upon at the AGM so that if another emergency situation arises future Executive members will have clarity on what authority they have to take appropriate action.

Gill and Mike will go down to the Club at 11.am on 6th June so that Mike can take a photo of Gill rolling the first wood of the season. Di Dagg will send the photo with a report for inclusion in the Wellington Weekly News. Thanks to Gill and Mike.

HR

GG/DD

6. Admin Co-ordinator Henry Richbell

a) We now have 96 members who have effectively paid in full (£85) and will be eligible to play. Another 29 have paid the reduced fee of £20 which signals their intention to join the club when the crisis is over.

b) Three previously full members have opted to become Social Members.

c) We now have 23 members who have paid their Indoor Membership Fees for this coming winter.

d) 36 people have now paid their Locker Rental fees.

WELLINGTON (SOM.) BOWLING CLUB

<p>e) There have been two resignations from club members who are not now able to play.</p>	HR
<p>f) We cannot estimate the demand for bookings at the moment so it was decided that we stick with the three sessions at the moment but if there is a need we can add a further session which will increase the capacity. As the situation eases further we will consider whether pairs or triples can be played but at the moment we will stick with one on one with the possible exception of members of the same family if requested. This matter will be under constant review as events unfold.</p>	Exec.
<p>g) Henry raised the matter of membership. At some point we need to sort out who has paid Full Membership, part Membership, no payment, Indoor Membership, and who has paid locker rent. At the AGM we will have to recommend the amount of refund we should give back to members for non-use of our facilities and to do this we will need the figures so that we can calculate the impact on our finances.</p>	TG
<p>Welfare Officer</p>	HR
<p>a) A sympathy card has been sent to Geoff Jenkins. b) A get well card has been sent to John Taylor.</p>	
<p>7 Bowls Co-ordinator Ed Dilley</p>	
<p>a) Nothing much to report as there has been no activity on the green as yet. b) We have received an email from the over 60's league asking if we would be prepared to play some matches later in the season if the Government guidance permits. It was decided that we should reconsider this matter in July before responding. c) It was decided that when the situation eases we should consider organising some internal competitions.</p>	ED
<p>8 Asset Co-ordinator Tony Woollard</p>	
<p>a) Estates Officer this position has still not been filled. b) The Green is in excellent condition and has benefitted from the recent rain. c) The benches and fences have all been treated with preservative. d) A tub of antiseptic wipes is available for use. e) Six Jacks and 6 Mats have been left in the Smokers Hut. f) Henry has pinned up a copy of the Policy Guidance for members in the Smokers Hut. g) The bins have been sealed so that no one can use them. h) Tony has arranged for A1 Windows to fit the new front door and canopy on Thursday July 30th.</p>	TW
<p>9 Functions Co-ordinator Steve Lovell</p>	
<p>a) No activity at the moment so little to report. b) A letter of thanks received from See Ability for the food items we donated.</p>	
<p>10 Matters Requiring Attention May/June</p>	
<p>a) Henry reminded Tony W that the Health and Safety Audit has to be done by end of July. Tony agreed that it would be done. b) It was agreed that as the clubhouse is locked up we should not order the carpet in the Club Room to be cleaned until we have an opening date.</p>	TW Exec.

WELLINGTON (SOM.) BOWLING CLUB

11 Resumption of Play

a) It was decided that as the Coronavirus situation eases, we should consider allowing pairs to start on 20th June and triples at a later date. The Bowls England Guidance should be carefully followed but we must also be confident that the constraints imposed by our own Club premises allow us to abide by the Government Guidelines e.g. social distancing etc. etc. The safety of our members must be the overriding objective.

Exec.

b) Janet agreed to control the booking process and to restrict use by individual members whenever this became necessary.

JM

c) Members must book the day before playing at the latest.

d) The disabled toilet will be available for use by members. All access to the rest of the club facilities will be locked.

Rota

e) Henry agreed to clean the disabled toilet twice a week if necessary.

HR

f) A rota is to be prepared for opening and closing the access to the Disabled toilet.

TW

g) It was also decided that no one is allowed into any part of the club or green except those members are playing. The only exceptions are people with permission who are carrying out essential work. Spectators are not allowed.

12 Any other Business

a) John Cherry has tendered his resignation as Indoor Secretary due to ill health but has agreed to continue with his other duties. Brian would contact John and get all the information from him about what the role entailed and report to the next Executive meeting.

HR

BW

b) Henry will contact Bowlr and ask them to arrange to give us a demonstration of their computerised system when this is possible. Bowlr can do a considerable amount of the administration work on-line for bookings, membership, league tables, competitions etc. that would take a considerable amount of pressure off our officers.

HR

c) There is still a problem with lockers that needs to be resolved. Not everyone has paid for their locker and it was decided that everyone who had paid would have their fee carried over to next year.

13 Applications for Membership

There are no applications for new membership this month.

15 Items not on the Agenda

No additional items

The meeting closed at 10.35am

Date of Next meeting: Friday 3rd July 2020 at 09.30am

Signed:Janet Moore (Chair)

Date:2020.